

# #1851 - Forensic Scientist 2 - Drug Chemistry - External Job Board

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## Forensic Scientist 2 - Drug Chemistry(Job Id 1851)

**Location:** US:OH:Cleveland

**Category:** Medical Examiner's Office

**Employment Type:** Executive

**Post Date:** 01/17/2025

**Close Date:** 02/02/2025

**Salary:** 37.28-0.00 USD

### Description

**Department:**Medical Examiner's

**Salary:** Starting wage is \$35.14 per hour. The County shall have sole discretion to place a newly-hired employee at an advanced step of the wage schedule based on prior documented experience in an accredited forensic laboratory directly related to the bargaining unit position.

**Anticipated Work Schedule:**Monday through Friday, 8:30 AM – 4:30 PM

**Reports To:**Supervisor, Drug Chemistry Lab

**Full Time or Part Time:**Full Time

**Regular or Temporary:**Regular

**Bargaining Unit:**Fraternal Order of Police

**Classified or Unclassified:** Classified

**FLSA:** Exempt

### Summary

This is a journey-level classification responsible for the collection and analysis of drug evidence. Incumbents establish and maintain quality control, and ensure proper preservation and documentation of evidence. Employees receive instruction or assistance as new or unusual situations arise and perform work in accordance with established departmental policies and procedures, federal/state guidelines, and accreditation standards

### Essential Job Functions

Prepares and performs chemical analysis on the drug evidence; weighs contents of evidence; performs chemical and instrumental analysis. Documents and records observations and results of chemical analysis; reviews, analyzes, and compiles instrument data; performs administrative and technical review of data, drug chemistry case files, and reports generated by other scientists; enters analytical results into the computer database; compiles case records; issues reports; communicates with and explains results to appropriate law enforcement, attorneys, and Medical Examiner staff; testifies in court as an expert witness. Performs regular maintenance of the Drug Chemistry laboratory spaces and equipment; stocks laboratory supplies; documents refrigerator temperatures; prepares chemical reagents following prescribed processes; maintains and performs routine troubleshooting of laboratory instruments; performs appropriate calibrations and/or system checks and maintenance on all instruments such as FTIR, GC/MS and other laboratory equipment used in the laboratory; measures and performs weight checks on balances; performs color tests with Test Mix; checks performance of equipment after repairs, maintenance, or malfunction; validates standards per policies procedures; performs safety checks in accordance with unit laboratory safety program procedures. Processes and logs evidence; retrieves evidence from storage; transfers and maintains evidence in storage; verifies information on evidence bag; transports evidence back to controlled substance holding area; maintains documentation per the laboratory policies and procedures. Performs

related administrative responsibilities; prepares and maintains various records and other documents; responds to emails and phone calls; attends and participates in professional group meetings, conferences, seminars, and trainings; keeps current on new trends, information, and technology in the field; participates in assigned method improvement, validation, and/or research projects; assists with providing training to new employees, interns, and visitors as directed.

### Minimum Requirements

Bachelor's degree in a chemical, physical, forensic, or biological science, or related field and two (2) years of ----- forensic drug chemistry experience; or an equivalent combination of education, training, and experience.

### Additional Requirements:

Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days)

This is a competitive, classified position. The Personnel Review Commission (PRC) will check your application to make sure you meet the minimum qualifications. If you do, the PRC will invite you to take a civil service examination. The exam is specific to this position. Everyone who passes the exam goes on an eligibility list. To fill this opening, the PRC sends the hiring department and Human Resources (HR) a certified eligibility list with the top 25% candidates (or at least the ten highest scoring candidates, whichever is greater). HR helps the hiring department decide who from the certified list to follow up with for interviews and then a job offer.

Most of our communication with candidates is through email. Regularly check the email address you gave us in your job profile. Watch your Spam folder, just in case.

If we offer you a job, you must pass a drug screen and background check before the offer becomes final. Prior criminal convictions do not automatically disqualify you from employment; the County looks at criminal convictions on a case-by-case basis using the guidelines in Chapter 306 of the County Code

Cuyahoga County is committed to fostering a diverse and inclusive workforce, which includes building an environment that respects the individual, promotes innovation and offers opportunities for all employees to develop to their full potential. A diverse workforce helps the County realize its full potential. The County benefits from the creativity and innovation that results when people with different experiences, perspectives, and cultural backgrounds work together.

The County is committed to providing equal employment opportunities for all individuals regardless of race, color, ancestry, national origin, language, religion, citizenship status, sex, age, marital status, sexual preference or orientation, gender identity/expression, military/veteran status, disability, genetic information, membership in a collective bargaining unit, status with regard to public assistance, or political affiliation.

If you need assistance applying or participating in any part of the candidate experience, contact Human Resources at 216-443-7190 and ask to speak with a talent acquisition team member.

