

NEW YORK STATE POLICE

MEMORANDUM

UNAUTHORIZED REMOVAL OF THIS POSTING FROM THE BULLETIN BOARD PRIOR TO THE EXPIRATION DATE MAY RESULT IN DISCIPLINARY ACTION.

Troop H Station Headquarters

Date June 27, 2024

To: All Troop and Detail Commanders, SP Academy, and All Section Heads at Division Headquarters

From: Mr. Christopher Siciliano, Director of Human Resources

Subject: NON-SWORN VACANCIES

We anticipate filling vacancies in the near future in the following position:

Forensic Scientist – Seized Drugs
Southern-Tier Regional Crime Laboratory, Port Crane, NY

Employees interested in this position who meet the minimum qualifications specified in the job description should submit a memorandum of intent, complete résumé and transcripts to Mr. Christopher Siciliano, Director of Human Resources, via email attachment to personnelresumes@troopers.ny.gov, no later than close of business July 27, 2024. Résumés will be evaluated to determine whether candidates will proceed to the interview phase of the process.

Interested candidates should familiarize themselves with the duties, activities and responsibilities of the position of interest prior to the job announcement deadline date. Any current NYSP Employee who applies for this position, who did *not* previously participate in a pre-employment NYSP polygraph examination or drug test, will be required to successfully complete them before they could be considered for this position.

Employees currently serving their initial probationary period in the subject position are not eligible to request reassignment or transfer to another position, assignment or location. They must first successfully complete said probationary period. This policy does not preclude requests for promotion to other positions.

Attachment

Forensic Scientist 1 – Seized Drugs
New York State Police

Salary Grade - SG-14
Non-competitive
Bargaining Unit - PS&T

DUTIES

- Entry level for scientists with no previous forensic lab experience. Must successfully complete training in Seized Drugs under the guidance of the Supervisor of Forensic Services and/or Technical Coordinator. Appropriate training with competency and/or proficiency tests will be completed before assuming any casework.
- Analyzes submitted evidence using instrumentation and required techniques, adhering to security protocols and policies; interprets results and findings for use in court; prepares data for interpretation by higher level State Police Forensic Scientists; uses automated systems to record results; and maintains and enhances expertise and technical proficiency in the field of forensics. Will inform the appropriate supervisor of any unusual or unexpected developments that may occur during his/her analysis.
- Be familiar with, and aware of work completed and analyses performed in other laboratory sections.

MINIMUM QUALIFICATIONS

- A bachelor's degree in the natural sciences, physical sciences, or forensic science. A degree in forensic science must include a concentration in biology or chemistry and include laboratory work with an emphasis on upper-level coursework in chemistry, biology or other natural/physical sciences. All transcripts will be reviewed to determine eligibility.

Forensic Scientist 2 – Seized Drugs
New York State Police

Salary Grade - SG-18
Non-competitive
Bargaining Unit – PS&T

DUTIES

- Will be proficient in all the duties of a Forensic Scientist 1 - Seized Drugs.
- Continues training in Seized Drugs; performs analysis on case work that is of limited technical complexity utilizing established procedures; plans and executes analyses using the necessary instrumentation and techniques according to proper quality control procedures so results and findings can be interpreted and reported for court purposes.
- When standard procedures are not applicable, the Forensic Scientist 2 will discuss alternate or modified methodologies with the Supervisor of Forensic Services, Technical Coordinator or designated Forensic Scientist 3 prior to conducting analysis.
- Will be expected to maintain and enhance his/her expertise and maintain technical proficiency in the field of forensic Drug Chemistry.

MINIMUM QUALIFICATIONS

- A bachelor's degree in the natural sciences, physical sciences, or forensic science. A degree in forensic science must include a concentration in biology or chemistry and include laboratory work with an emphasis on upper-level coursework in chemistry, biology or other natural/physical sciences. All transcripts will be reviewed to determine eligibility.

AND

- Have a minimum of eighteen months satisfactory experience performing the duties of a Forensic Scientist 1 – Seized Drugs or its equivalent in another laboratory.

AND

- If applicable, have gained experience in testimony as an expert witness and have established his/her credentials as an expert in various courts of record.

Forensic Scientist 3 – Seized Drugs
New York State Police

Salary Grade - SG-20
Non-competitive
Bargaining Unit - PS&T

DUTIES

- Will be proficient in all the duties of a Forensic Scientist 2 – Seized Drugs.
- Will perform analyses of complex cases, work with little supervision, and exercise considerable independent judgment in evaluating possible alternative methods of analysis and modify existing methodology to fit particular investigations, subject to approval of the Supervisor of Forensic Services and/or Technical Coordinator.
- Will interpret data and results derived from analyses and report findings and conclusions. Reviews casework of other examiners for peer review and provides training for State Police Forensic Scientists 1.
- Will be proficient in the use of scientific techniques and instrumentation and be expected to perform troubleshooting and maintenance tasks within the section.
- May be required to assume the duties of the Supervisor of Forensic Services and/or Technical Coordinator in his/her absence.

MINIMUM QUALIFICATIONS

- A bachelor's degree in the natural sciences, physical sciences, or forensic science. A degree in forensic science must include a concentration in biology or chemistry and include laboratory work with an emphasis on upper-level coursework in chemistry, biology or other natural/physical sciences. All transcripts will be reviewed to determine eligibility.

AND

- Have a minimum of four years satisfactory experience performing the duties of a Forensic Scientist – Seized Drugs or its equivalent in another laboratory.

AND

- If applicable, experience in testimony as an expert witness and have established his/her credentials as an expert in various courts of record.

The New York State Police values a diverse and inclusive workforce where the unique skills of all employees are valued in support of the mission of the Division. Qualified candidates are considered for employment without the regard to age, race, color, religion, gender identity and expression, disability, national origin, gender, sexual orientation, military or veteran status or any other characteristic protected by law. The New York State Police is an equal opportunity/affirmative action employer that accept all applications from a wide range of candidates.

The New York State Police complies with federal and state laws and makes reasonable accommodations for qualified individuals with the disabilities and/or sincerely held religious belief. If a reasonable accommodation is needed to participate in the job application or interview process, please contact the Division Personnel Office at (518) 457-3840 or personnel@troopers.ny.gov.